Ref No. : NKC-KOL/PAQIC/04/18

MINUTES OF MEETING OF PROGRAMME ASSESSMENT & QUALITY IMPROVEMENT COMMITTEE (PAQIC)

Date: 20.02.2018

Time: 3:00 pm

Venue: B Block Conference Room.

MEMBERS PRESENT: Prof. (Dr.) Subhasis Maity, Mr. Arnab Roy, Prof.(Dr.) Tapas Kumar Pal, Prof. Debasis Dutta, Dr. Falguni Patra, Mr. Nilanjan Sarkar, Mr. Supriya Mana, Mr. Debajyoti Basu, Mrs. Supriya Banerjee, Mr. Arup Chatterjee

MEMBERS ABSENT: Mr. Deepak Chakraborty

Agenda:
1. Implementation status of LMS on TCS iON platform.

2. Implementation status of HR solutions on TCS iON platform.

3. Library automation through TCS iON & enhancement in issuance of books.

The following observations / recommendations / decisions were made:

1. Faculty members are actively engaged in developing the contents for LMS and to sensitize the students regarding its benefits. The Faculty members & students are assisted by the IT Dept. regarding usage of the module.

2. HR Solutions have been implemented on the TCS iON platform with the features like, online leave application, leave ledger, payroll solution etc.

3.1. Library automation has been initiated from December 2017 in phases.

3.2. Enhancement in issuance of books has been implemented in phase wise manner from January 2018. For UG & PG students the maximum issuance of books is enhanced from 2 to 3 & 3 to 4 nos. respectively.

3.3. The PAQIC recommends for "Open Access" of online resource "Bentham" against the existing "Restricted Access".

4. The next review meeting was suggested in June - July, 2018.

ATTENDANCE SHEET OF MEMBERS IN PAQIC MEETING DATED 20.02.2018

Prof.(Dr.) Tapas Kumar Pal
Professor – NKC-GOI

Prof. Debasis Dutta
Professor – NKC-GOI

Dr. Falguni Patra
Assistant Professor, NKC-GOI

Mr. Nilanjan Sarkar
Assistant Professor, NKC-GOI

Mr. Supriya Mana
Assistant Professor, NKC-GOI

Mr. Debajyoti Basu
Head- IT, NKC-GOI

Mr. Deepak Chakraborty
Head, Administration, NKC-GOI

Mrs. Supriya Banerjee
Librarian, NKC-GOI

Mr. Arup Chatterjee
Head - Examination, NKC-GOI

Mr. Arnab Roy
Co-Founder & Director, NKC-GOI

Prof. (Dr.) Subhasis Maity
Chairman, PAQIC