

Ref No. : NKC-KOL/IQAC/04/18

MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 20.02.2018

Time: 2:00 pm

Venue: B Block Conference Room.

MEMBERS PRESENT: Dr. Subhasis Maity, Dr. Naveen Das, Mr. Arnab Roy, Prof. Tapas Kumar Pal, Prof. Debasis Dutta, Prof. Supriya Biswas, Mr. Debajyoti Basu, Ms. Nilanjana Sinha, Mr. Peanaky Mridha, Ms. Supriya Banerjee, Mr. Nilanjan Sarkar, Mr. Supriya Mana, Dr. Falguni Patra, Mr. Arup Chatterjee, Ms. Akansha Singh.

MEMBERS ABSENT: Mr. Rajib Chanda, Mr. Dipak Chakraborty, Dr. Neena Sharma, Mr. Soumyadeep Sarkar

Agenda:

1. Implementation status of LMS on TCS iON platform.
2. Implementation status of HR solution on TCS iON platform.
3. Library automation through TCS iON & enhancement in issuance of books.

The following observations / recommendations / decisions were made:

1. Faculty members are actively engaged in developing the contents for LMS and to sensitize the students regarding its benefits. The Faculty members & students are assisted by the IT Dept. regarding usage of the module.
2. HR Solution is implemented on the TCS iON platform with the features like, online leave application, leave ledger, payroll solution etc.
- 3.1. Library automation has been initiated from December 2017 in phases.
- 3.2. Enhancement in issuance of books has been implemented in phase wise manner from January 2018. For UG & PG students the maximum issuance of books is enhanced from 2 to 3 & 3 to 4 nos. respectively.
- 3.3. The IQAC recommends for "Open Access" of online resource "Bentham" against the existing "Restricted Access".
4. The next review meeting was suggested in June - July, 2018.

.... Cont P/2.

ATTENDANCE SHEET OF MEMBERS IN IQAC MEETING DATED 20.02.2018

Tapas Kumar Pal
20/2/18

Prof. Tapas Kumar Pal
Professor – NKC-GOI

Debasis Dutta
20/2/18

Prof. Debasis Dutta
Professor – NKC-GOI

Supriya Biswas
20/2/18

Prof.(Dr.) Supriya Biswas
Professor – NKC-GOI

Debjyoti Basu
20/2/18

Mr. Debajyoti Basu
Head- IT, NKC-GOI

Nilanjana Sinha
20/2/2018

Ms. Nilanjana Sinha
Assistant Professor, NKC-GOI

Peanaky Mridha
20/2/18

Mr. Peanaky Mridha
Assistant Professor, NKC-GOI

Supriya Banerjee
0292418

Mrs. Supriya Banerjee
Librarian, NKC-GOI

Nilanjan Sarkar
20/2/18

Mr. Nilanjan Sarkar
Assistant Professor, NKC-GOI

Supriya Mana
20/2/18

Mr. Supriya Mana
Assistant Professor, NKC-GOI

Falguni Patra
20/2/2018

Dr. Falguni Patra
Assistant Professor, NKC-GOI

Arup Chatterjee
20/2/2018

Mr. Arup Chatterjee
Head - Examination, NKC-GOI

Akansha Singh
20/2/18

Ms. Akansha Singh
Student, NKC-GOI

Arnab Roy
20/2/18

Mr. Arnab Roy
Co-Founder & Director, NKC-GOI

Naveen Das
20/2/18

Prof.(Dr.) Naveen Das
Coordinator - IQAC

Subhasis Maity
20/02/18

Prof. (Dr.) Subhasis Maity
Chairman, IQAC