

**Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)**

**Date: 05/07/2021**

**Time: 3.30 pm**

**Mode: Online**

**PRESENT:** Dr. Subhasis Maity, Mr. Arnab Roy, Dr. Pritesh Devbhuti, Mr. Swarupananda Mukherjee, Mr. Nilanjan Sarkar, Dr. Shampa Chakraberty, Dr. Supriya Biswas, Ms. Nilanjana Sinha, Dr. Soujanya Pudi, Ms. Supriya Banerjee, Dr. Satarupa Acharya, Dr. Mainak Mal

**ABSENT:** Dr. Purnendu Roy Choudhury, Mr. Soumyadeep Sarkar, Mr. Ramkrishna Ray

**AGENDA**

1. Confirmation of Minutes of last meeting
2. Conduct of physical classes & practical labs
- 3 Adjustment of classes
4. Miscellaneous

**1. Confirmation of the Minutes of last meeting**

The minutes of the 12<sup>th</sup> IQAC meeting was confirmed by the members present.

**2. Physical classes and Practical Labs**

Due to the problems of pandemics, the classes for both Pharmacy and Management departments are conducted in online mode. The feedback regarding the quality of learning are taken from time to time. It is also highlighted that the faculty members are required to examine the quality of the recorded sessions exploring the scopes for its further improvements.

The pharmacy students have been advised to come to the lab sessions in small groups with strict adherence to COVID 19 norms prescribed by the Government of India. Further, it was ensured that students and faculty coming to colleges have been vaccinated against COVID 19 as per Government norms.

**3. Adjustment of Classes**

The faculty members are advised to adjust the classes as per the convenience of the students. The ITeS team was advised to accommodate such adjustment, to schedule the classes, if required in the evenings.

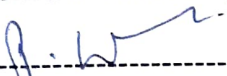
**4. Miscellaneous**

- The faculty members are encouraged to attend online seminars conducted by the recognized bodies and institution, namely, UGC, CMA, AICTE, MAKAUT, AIMA, etc.
- Preparation and conduct of induction programs for Academic Year 2021-22 should be completely in online mode.

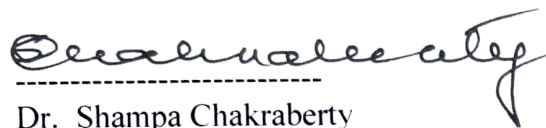
ATTENDANCE SHEET OF MEMBERS IN IQAC MEETING, DATED 5<sup>th</sup> July 2021



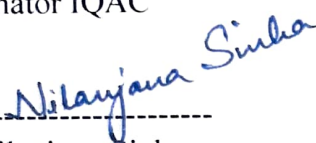
Dr. Mainak Mal  
Assistant Professor, NKC - GOI

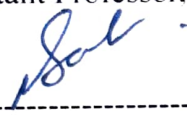


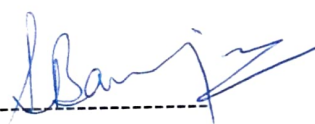
Dr. Pritesh Devbhuti  
Associate Professor, NKC - GOI



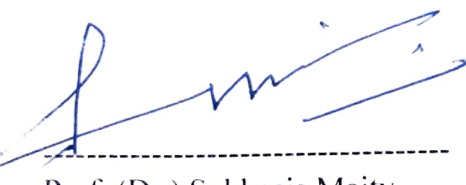
Dr. Shampa Chakraborty  
Professor, NKC - GOI  
Coordinator IQAC


  
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Ms. Nilanjana Sinha  
Assistant Professor, NKC - GOI


  
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Mr. Nilanjan Sarkar  
Associate Professor, NKC - GOI

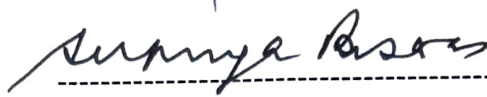
  
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Mrs. Supriya Banerjee  
Librarian, NKC - GOI


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Dr. Purnendu Roy Choudhury  
Vice President, TCG Life Sciences Ltd

  
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Prof. (Dr.) Subhasis Maity  
Chairman, IQAC

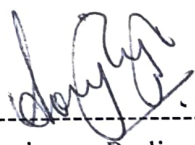
  
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Dr. Satarupa Acharya  
Assistant Professor, NKC - GOI


  
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Mr. Swarupananda Mukherjee  
Assistant Professor, NKC - GOI

  
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Dr. Supriya Biswas  
Professor, NKC - GOI

  
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Mr. Sanjeev Mitra  
Head Administration, NKC - GOI

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Mr. Soumyadeep Sarkar  
Alumni

  
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Dr. Soujanya Pudi  
Head - CECC, NKC - GOI

  
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Mr. Arnab Roy  
Co-founder & Director, NKC - GOI

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Mr. Ramkrishna Ray  
Manager - Finance