

Ref No: NKC-KOL/IQAC/12/21

### Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

**Date:** 03/05/2021

**Time:** 3.30 pm

**Mode:** Online

**PRESENT:** Dr. Subhasis Maity, Mr. Arnab Roy, Dr. Pritesh Devbhuti, Mr. Swarupananda Mukherjee, Mr. Nilanjan Sarkar, Dr. Shampa Chakraberty, Dr. Supriya Biswas, Ms. Nilanjana Sinha, Dr. Soujanya Pudi, Ms. Supriya Banerjee, Dr. Satarupa Acharya, Dr. Mainak Mal

**ABSENT:** Dr. Purnendu Roy Choudhury, Mr. Soumyadeep Sarkar, Mr. Ramakrishna Ray

### AGENDA

- Batch coordination
- Journal – School of Health Science
- Virtual Conference
- Examination Result Analysis
- Career guidance by placement cells and mentoring system
- Tuition fees waiver

**Batch coordination:** Both the pharmacy and management departments have finalized the batch co-ordinators for the forthcoming programs, for example, B Pharm, B. Voc., and MBA Full time and Part time. The Batch Coordinators of all the departments remain same. However, the batch co-ordinators are advised to report any gap in the teaching-learning process identified in the previous semesters and address those gaps. The classes will be conducted in online mode till the time the instructions are received from the competent authority.

**Journal:** As per general practice School of Health Sciences used to publish Journals every year at the time of Conference. But due to pandemic, last year, it has been delayed. Therefore, it is decided to publish the same at the time of virtual International Conference. The Journal & Paper Publication Committee has been formed and the progress on the activities of the journal is to be updated. Dr. Bijaya Ghosh is the Chairperson of the Journal Committee.

**Virtual Conference:** It has been unanimously decided that virtual International Conference will be held in the last week of June'2021. The tentative date is fixed on 25-27th June'21. The bodies like FSSAI, AYUSH, Drug Control etc. must be involved in the Conference. The preparation for the Conference should start immediately.

**Examination Result Analysis:** Examination results with respect to the odd semesters for both pharmacy and management departments were conducted. Prof. (Dr.) Shampa Chakraberty discussed the findings of the results with respect to the management department and stated the measures to be taken for the students deficient in specific courses. For pharmacy department Dr. Satarupa Acharya also mentioned the measures to be adopted for such section of students.

**Career Guidance by Placement Cell:** Students were provided on-line counselling by the placement cell for grooming them so that they are well prepared to appear the virtual interview by the recruiters.

**Tuition fees waiver:** This has already been implemented for the students whose financial condition were affected by the pandemic situations. They were given the benefit of tuition fee waiver. Such cases, if any, are followed by the concerned departments.

ATTENDANCE SHEET OF MEMBERS IN IQAC MEETING, DATED 3<sup>rd</sup> May 2021



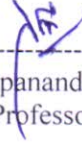
Dr. Mainak Mal  
Assistant Professor, NKC - GOI



Dr. Satarupa Acharya  
Assistant Professor, NKC - GOI



Dr. Pritesh Devbhuti  
Assistant Professor, NKC - GOI



Mr. Swarupananda Mukherjee  
Assistant Professor, NKC - GOI



Dr. Shampa Chakraborty  
Professor, NKC - GOI  
IQAC Coordinator



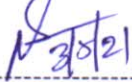
Dr. Supriya Biswas  
Professor, NKC - GOI



Ms. Nilanjana Sinha  
Assistant Professor, NKC - GOI

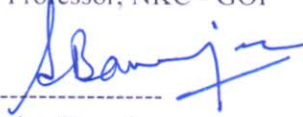


Mr. Sanjeev Mitra  
Head Administration, NKC - GOI

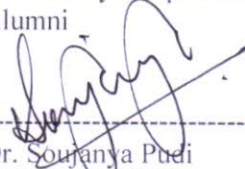


Mr. Nilanjan Sarkar  
Assistant Professor, NKC - GOI

Mr. Soumyadeep Sarkar  
Alumni



Mrs. Supriya Banerjee  
Librarian, NKC - GOI



Dr. Soujanya Pudi  
Head - CECC, NKC - GOI

Dr. Purnendu Roy Choudhury  
Vice President, TCG Life Sciences Ltd



Mr. Arnab Roy  
Co-founder & Director, NKC - GOI



Prof. (Dr.) Subhasis Maity  
Chairman, IQAC